

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

Date: 21 st May 2014		Venue & Time: The Annexe, commencing at 7.30pm
Present: Cllr Gill Boyce Cllr K Harrod Cllr Ann Kendall Cllr K Makepiece Cllr Lucinda Pedrick Cllr Paul Pedrick Cllr John Yeoman (in the Chair) Cllr Kevin Yeoman	In Attendance: Debbie Ede Clerk & Minute Taker Dist Cllr Paul Coulson County Cllr Rufus Gilbert part meeting Judy Pearce PC Jo Pengilly part meeting Emma Reece (NT) part meeting Mark Rossiter	Apologies: Cllr R Rendle

Ref 2014/15 Minutes	Action
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014 This being the AGM of the Parish Council THE ELECTION OF OFFICERS took place with Dist Cllr Paul Coulson taking the Chair whilst the 2014/15 Chair of the Parish Council was elected. Cllr John Yeoman was proposed as Chairman by Cllr P Pedrick, seconded by Cllr Boyce and voted through unanimously. Cllr J Yeoman took back the Chair and called for nominations for Vice Chairman. Cllr Kendall proposed Gill Boyce; this was seconded by Cllr P Pedrick and again approved by all. The mandate of the Clerk as Responsible Financial Officer for the Council was then renewed after a proposal by Cllr Boyce, seconded by Cllr L Pedrick. The following roles/liasons/leads on outside bodies were then determined, proposed by Cllr Kendall and seconded Cllr Harrod:

- Estuary Forum - Cllr J Yeoman
- Police Liaison - Cllr P Pedrick
- Feoffees - Cllr Boyce
- Tree Warden - Mr Alan Benstead (Assistant: Mrs Eva Bond)
- Footpaths - Cllr Boyce & Cllr L Pedrick
- Allotments - Mr Tony Lyle, with Cllr Harrod as Council lead
- Skate Park/Sundries - Cllr Harrod
- Messenger - Cllr Kendall
- Village Hall - By Rotation
- Recycling - Cllr Kendall
- CVS lead - Cllr Kendall

The Chair duly signed his acceptance of office declaration and the meeting received the declaration of interests form and acceptance of office papers from Cllr Makepiece following his recent election.

015 MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council meeting of 16th April were agreed subject to the addition of a post meeting note with information from the N.T. and the amendment of a total figure on the payment sheet. The Minutes of the Annual Parish Meeting of the same date were also agreed and signed, both proposed by Cllr Boyce & seconded by Cllr K Yeoman.

016 INTERESTS – Cllrs L & P Pedrick declared an interest re finance and withdrew from that topic.

017 MESSENGER - Cllr Kendall volunteered to write the Messenger report

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018 MATTERS ARISING (from previous minutes only)

- A. Re dog control orders and our wish to have supplementary orders for Malborough; SHDC are now saying that they have no plans to augment over-arching orders. Tracey Weaver has reported no progress on the parishioner asked to fix the gate re the incident last month. She is following up complaints about the alleged problem dog on Cumber, has visited the owner and walked out with the dog. Further reports of trouble have been received and the Messenger includes details of how to contact Tracey Weaver. Cllr Boyce has also talked to the owner in question who believes there have been no recent incidents. However Cllr Kendall had heard reports of an incident at the Bus Station last week when the dog was said to mouth a parishioner.
- B. Re the toilets, having decided we wish to keep them open all year round, we have received dates of when we can meet with SHDC to discuss way forward.
- C. South West Ambulance Service Trust has been contacted again about an update course on the defibrillator and have come back with the following suggested dates: 3rd, 4th, 5th, 6th, 9th, 10th, 11th, 12th, 13th, 19th, 20th, 27th. The meeting discussed and agreed to proceed with Thursday 19th – all welcome, venue to be booked and session to be advertised, a letter to be sent out to the caravan sites too.
- D. o/s Re the plaque for the Church about the bomber crew killed in WW2 just outside the village – this is at the printers. Outstanding is the planning of the hanging and dedication – November had been discussed.
- E. o/s The new footpath map is now up and we need to ask Dave Rundle to paint the notice board as agreed last year.
- F. o/s Feedback and costings are awaited from the AONB for a village sign, the AONB will also invite DCC to contribute
- G. o/s Responding to complaints about the positioning and quality of adverts for the bunker open days, the organisers have invited Councillors to meet them and discuss concerns.

**COMMUNITY
DEFIBRILLATOR
UPDATE COURSE
ALL WELCOME
PLEASE BOOK AT THE POST OFFICE
THURSDAY 19th JUNE 2014
7pm Village Hall Annexe**

019 COUNTY COUNCILLORS REPORT

Cllr Gilbert looked back on his first year; an enjoyable but busy year marked by the severe weather and flooding. He remarked that DCC were catching up on the potholes and effecting a better standard of repair now. The Council was operating with significantly less money, the DCC grant has reduced by £1m/week this year with nearly the same scheduled for 2015/16. This in addition to a cumulative c. £1m/week from previous cutbacks. This is now impacting on front line services with libraries, day centres, roads and youth services all under the spotlight. Cllr Gilbert said he served on the committees for PROW, personnel, H&WB, Investment & Pensions (now Chair of the latter with a £3bn portfolio and 80,000 peoples' pensions). Re the 30mph speed limit Cllr Gilbert said he was sorry but it was unlikely to be moved despite the village getting 'longer'; Highways believe to do so would encourage more pedestrians onto the verges into the village. Also Highways have not included provision for this in the s106 monies. In future Rufus and Adam Keay have asked Highways to take more notice of planning applications. Cllr Rufus Gilbert mentioned receiving a

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complaint re Phase II Alston Gate which he had referred onto Dist Cllr Coulson to answer. Re the cycle track Rufus admitted the situation was 'confused' now that Highways had got involved w.r.t. the Churchill Farm entrance and the proposed chicanes. Cllr Gilbert agreed to expedite progress on this and the meeting agreed to send him details of the suggested scheme. He will inform Highways that we **are** going to put boulders there and await their response. Re the routine maintenance of the cycle track Malborough are awaiting a cut timetable and Cllrs Pedrick et al stressed the problem about the overgrown blackthorns again. Cllr Gilbert remarked that, having walked the path recently, it was not significantly overgrown. This is at odds with reports received from parishioners. Cllr J Yeoman asked about progress about the Education tranche of the s106, Malborough wanting some monies directed to the primary school and it not to go to Kingsbridge School in its entirety. Cllr Coulson and Gilbert agreed to liaise on the s106 making sure this reflected a bid for Education and for Highways for moving the 30mph speed limit as above. Cllr P Pedrick queried progress on the Hope Cove footpath – progress is being made with the permissive footpath agreement signed. One part of this will be opened in June. Cllr Yeoman asked about the traffic survey outside Alston gate in March; were there any results? Rufus had no knowledge and we would query with the relevant Officer (Adam Keay).

020 POLICE BUSINESS & NEIGHBOURHOOD WATCH

PC Jo Pengilly reported that, within the last three weeks, there has been one theft (from the Bolberry NT box). Brought to her attention recently were:

- Speeding through Malborough. Pc J Pengilly and PCSO Dave Gibson will be out with their speed guns and will also target other motoring offences including people not wearing seatbelts – which is rife
- Failing to stop at the pedestrian crossing from both directions. Requests have been made to make it more visible. Cllr Gilbert suggested that the Police put in a report to give weight to any request to Highways, highlighting the serious risk.

Jo reported that no formal complaints had been made about the dog on Cumber so there is very little they can do. Cllr Harrod said she had to change what she does and when she does it due to worries about meeting the particular dog and the possible consequences. Everyone was urged to report incidences of feeling threatened by or witnessing any incident by the dog to the Police and to the dog warden.

Re Cumber Close parking Jo reported that all currently seems to be under control. Her attention was drawn to the planning application for additional parking places which it is hoped will alleviate the problem of double parking and parking in the turning bay. Cllr Boyce reported the large white van parking on the corner, the police have inspected but do not feel it causes that much obstruction and any impact on a residents' view cannot be a police concern.

There were no further questions for Jo and at 8.30pm she left the meeting with a plea for anyone to contact her with any problems or information re misdeeds!

BUSINESS TO BE DISCUSSED

021 HIGHWAYS

The meeting noted that:

- DCC are asking that we submit our requests for changes to the road classifications on the map itself for clarity. We are now in the process of trying to scan/reproduce the map so this can be done electronically.

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- Re the status of the disabled bay in Lower Town, when advertised to be removed last time the owners requested that it be retained. DCC will re-advertise at our direction but don't want to get involved in any neighbourly dispute. Cllr Boyce will investigate.
- The new housing numbers for Eastacoombes has been received, nos 1-18 with no number 13.
- Cllr L Pedrick reported, again, the hole in Broadmoor Lane where the initial repair had caved in and the road was hollow. This has been reported to DCC online but, probably due to the low categorisation of the road, the repair was taking some time. Cllr Gilbert suggested we make a temporary repair. Cllr Yeoman agreed to look at it and recommend an action.
- *Items o/s and c/f to next meeting: Re the unsatisfactory primary gritting routes - Collaton Road was still not included – the school bus route. Dist Cllr Coulson is awaiting a response to his query.*

022 FOOTPATHS TREES & ALLOTMENTS

A. As above complaints had been received about the overgrown cycle track, DCC had been informed and a timetable of their scheduled cuts had been requested. A concerned and disabled parishioner had been in touch several times as his mobility buggy was impeded and his visibility reduced by the foliage.

B. Re our intention to sort out the hot spot near Churchill Farm, having received finance from a successful TAP bid, DCC highways were now against any form of barrier as they deemed it an obstruction of the highway! This despite chicanes and/or boulders being suggested by the DCC officers dealing with the cycle track. We are trying to get some straight answers from them and a site visit as they are basing their arguments and evidence on google map pictures and little local knowledge.

C. A water bill had been received from SWW for the plot at Charnwood, for the first time since 2011. This had been queried as it was understood we had a 'gentleman's agreement' with SWW - free water as a quid pro quo for them placing a mains across the site and the resultant inconvenience. However none of this is in writing so we wait to hear back from SWW Estates.

D. Whilst outside of our Parish Cllr Pedrick reported that the Bridleway, Salcombe FP 10, to North Sands is very overgrown. On the bridleway from Alston to Yarde the gate has dropped and the tree that came down in the storms is still there.

E. Emma Reece gave a NT report: there have been break-ins at Bolberry, Millbay and Wembury so they are working closely with the Police and the collection boxes have been redesigned. This is one of the reasons why the honesty box at East Soar has been delayed. The boxes are also going to be emptied more regularly. There was a request that the Council consider updating the panel so that all the panels are new at the same time and this was agreed. There will be new NT panels similar to the one at Bolberry but the history panel remains outstanding. In the interim Emma would like to implement a new downloadable walk which would include a lot of the history etc. *At 8.50 Emma and Cllr Gilbert left the meeting*

- *o/s the process of registering ownership of the Pound and the Green pends on the Chair attending the Land Registry Office in Plymouth*

023 VILLAGE HALL

- A. Cllr K Yeoman attended the last meeting of MVH&PFA. The full Minutes of MVH&PFA are on: <http://www.malboroughvillage.org.uk/group/villagehall>

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- B. Re. the MVH capital programme and the replacement of the roof at a cost of £25k, the meeting is waiting on an answer from Cllr Coulson as to whether this could be subject of grant aid from the New Homes Bonus.
- C. Re the bottle bank and the on-going saga of it being emptied, it is only being emptied on demand now and the new system is taking some time to bed down. Dist Cllr Coulson reported that there will now be 2 bottle banks in Salcombe on the Creek but this was not thought to help Malborough's overflow problem as those living/holidaying at the top of Salcombe target Malborough's bank. All Cllrs agreed to keep an eye on it and phone in to SHDC as required.

024 MISCELLANEOUS

Cllr J Yeoman took the meeting through the following:

- Cllr P Pedrick reported that the dog bins in Collaton Lane were not being emptied regularly enough.
- Cllr G Boyce reported that more than 40 scarecrows were going to be out over the weekend
- Cllr K Yeoman said he had been approached by someone asking for barriers at the bottom of Hay Lane to alert pedestrians to a road ahead. However it was not thought that the lane was not wide enough to accommodate a barrier. Some signage/lines were suggested. Cllrs agreed to visit the site.
- Cllr K Yeoman reported the Shute Hill sign (by Nick Rowells' tree) was still down (the sign is on the hedge).
- Cllr Boyce passed on a request from W.I. to use the Malborough insignia/logo design for their Centenary year in an embroidery tribute and all approved.
Re the overhanging trees near Lime Croft enquiries are continuing to establish the responsible landowner.

025 PLANNING

- A. The following applications have been received by the Parish Council and are/have been under discussion and consideration. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion within the Parish

33/1148/14/F Description: Householder application for erection of garage. Application address: Plympton Farm, Malborough, TQ7 3DL. Mr J Meijer. Date registered: 09 May 2014

33/1089/14/F Description: Householder application for replacement greenhouse. Application address: Combe House, Malborough, Kingsbridge, TQ7 3DN. Mr & Mrs M Breuer Date registered: 02 May 2014

33/0980/14/F Description: Change of use of land to create 63no.off-street parking spaces and associated landscaping Application address: Cumber Close, Malborough, TQ7 3DF. Salcombe View Residents Association Date registered: 22 Apr 2014. The Council received and noted a copy of one letter of complaint re this application sent by a parishioner to SHDC. His complaints included the spaces obstructing a ROW/common land infringement, kerb side definition, destruction of hedges and trees, and that it is not an increase of 63 as some places are lost in the development plus the loss of amenity land. Cllr Harrod also had a complaint about the planting line which meant that pedestrian passage was impeded when exiting their cars and she deemed it unsafe for about 60% of the users. She fully supported the need for the parking but stressed it had to be made safe. The

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Council supported this and would include these safety issues in their response to SHDC. The Council noted that it was an application by SVRA and that they had had a residents' consultation process. *MPC conditional approval.*

Re. application no. 33_46/0918/14/O received last month: Outline application (approval sought for access, layout and scale) for mixed tenure housing, comprising 8no. open market dwellings and 8no. affordable dwellings Application Address: Land at Alston Gate, Malborough, TQ7 3BT Applicant Name: Cholwells Court, Woolston, Kingsbridge .

A public drop in session had been advertised and hosted by Malborough Parish Council on 19th May 2014. This invited parishioners to attend and share their views on the development with a view to informing the Councils' response to SHDC development control. It should be remembered that, at the earlier community information meeting hosted by the developers as part of their pre-application process, 16 responses had been received of which 75% were in favour. At the meeting on the 19th, coincidentally another 16 views had been recorded but they, in turn, showed 75% opposition to the scheme. A major concern was still the safety of pedestrians and vehicular access and sewerage. There were few concerns about the development per se.

As discussed earlier Cllr L Pedrick stressed that the 30 mph speed limit did need moving as people cut across from the Luckhams Lane turning. It was appreciated that Highways as a statutory consultee have the final say on safety issues. Mark Rossiter commented that the speed limit needed enforcing and said that he thought the consensus view was that the access visibility splay was sufficient.

The Parish Council decided that (1) the 30mph speed limit should be moved out and Cllr Coulson said provision for this needed to be made in the s106) and that (2) SWW should again be challenged about the capacity of the sewerage plant and the ongoing tankering. Cllr Coulson said there had been a SHDC Scrutiny meeting with SWW but no answers were forthcoming as yet. Again Mark Rossiter commented that SWW are a statutory consultee but advised we could contest their views. He queried what their response had been w.r.t. Great Park and were they, indeed, asked about it at that time? He was assured the question had been asked several times especially given the number of new developments coming on stream here and in Salcombe. Cllr P Pedrick asked whether OFWAT could be approached as the piping of excess sewerage/surface water into the Estuary impacts on water quality. Sewerage smells were also a problem but here salt water penetrating old lines and the resultant chemical reactions were the cause but this was not a planning matter nor would it impact on this application.

Cllr L Pedrick said she had received a query from a parishioner asking whether the new houses were being built on the agreed bio diversity land. There was a categoric 'No' to this, there is no infringement and that land will be planted in the autumn. Cllr Yeoman queried whether contractors vans on the second phase (if it went ahead) could be parked on a corner of the unplanted bio-diversity land to alleviate village parking problems. Mark Rossiter welcomed this suggestion.

Cllr Makepiece supported the development, as he cited a need for housing for his local workers. Cllr L Pedrick also asked for a local tie as those adequately housed elsewhere were passed by. SHDC had suggested 4 houses would be reserved for those with local connections. It was agreed we could ask for the maximum with a local tie but Cllr Coulson advised that it was when the tenancies became vacant that the problems arise. Cllr P Pedrick said he would support the application 100% if it could be reserved for local people. Cllr Yeoman asked for any other comments before taking the meeting

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to a vote. Cllr Coulson reminded the meeting that the only valid planning reason for objecting was if there was no demonstrable housing need. However the meeting recognised there was a need for housing for locals although a new housing needs survey has not yet been carried out. Mark Rossiter said there was a tiered level of cost making the new housing stock affordable for those on a range of incomes. All agreed there were allocation issues but were reminded they had to make a planning decision. Cllr Coulson agreed to check when the contract with Devon Home Choice expired. Cllr Harrod stated that, with the village having a lot to offer, a development with 50% AH was to be welcomed but we needed to make strong representations about the local connection, the need for an education supplement for the primary school and the further call on the s106 to address the highways issues. Cllr Coulson reminded the meeting that the Council could now attend and speak at the Planning Committee.

After exhaustive discussions no obvious planning reasons for refusal were available to the Council and, in the absence of the local groundswell of opinion that existed for the first phase, Cllr J Yeoman proposed that the Council *conditionally support the proposal*. However Cllr Yeoman went onto include in his proposal an insistence that the concerns of the village, expressed both by those in favour and those against, had to be taken into account. He stressed that the Parish Council had to enlist the help of SHDC in dealing with the statutory bodies involved, South West Water, Highways and Education to address the following issues:

- *That the pedestrian access to the site be reconsidered, including crossing the main road*
- *Vehicular access and the speed of traffic on the main road although within the 30mph limit*
- *The capacity of the sewage works, already suffering problems before phase I of the Alston development and Salcombe come on stream. Phase II would only add to/exacerbate the problem.*
- *A local Malborough connection for all the rented houses*
- *A contribution for Malborough school from the 106 monies, especially as the existing phase I development at Alston Gate will fill the school, let alone a 2nd development*
- *To allow the developers to use part of the biodiversity area for vehicles during the building phase to reduce congestion in that part of the village.*

Cllr Harrod seconded. The meeting unanimously approved this conditional approval. Mark Rossiter said that, as developers, they were very sympathetic to these concerns and would help in any way they could.

Re Phase I Planners are asking questions about the height of two of the builds where the builders have not adhered to the plans. A build stop has been put on two buildings. Others have also been built c. 10ft too close to the corner which are also being investigated by the planners. It was stressed that this was not down to the developers or the plans – but that the builders had not adhered to the plans.

B. Decisions – none received in month

C. Enforcement Issues - an updated list has again been shared with the Parish but concerns were raised, again, about the time taken to investigate and follow up each issue. It was reported that Cross Park had been visited by various parties re enforcement issues.

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D. Neighbourhood Planning; Cllr Yeoman advised that the group had met again in May and the questionnaires were due to be finalised this week. Proofs had been sent to the printers and the draft booklets received back for review tonight. The total cost of a print run for 600 adult questionnaires and 100 young people and 100 children was in the order of £225 and the meeting was asked to give the go ahead to this order. The questionnaires would be ready for distribution late next week (by the Messenger crew, thank you) and were due back by end of June. An online survey had also been organised if people preferred to complete the questionnaire electronically. Proposed by Cllr Boyce and seconded by Cllr Kendall it was agreed to have 650 adult, 110 primary and 100 secondary and the resultant costs agreed. The prize monies of £10 and £25 were also agreed, proposed by Cllr K Yeoman and seconded by Cllr Makepiece. Meetings take place on the first Monday of the month, more volunteers are very welcome.

026 FINANCE & GOVERNANCE

- A. The final accounts and the Annual Governance Statement had received a clean internal audit with no issues to action. Information would now be sent to the External Auditors to meet their deadline of 2nd June. It was noted that we had been randomly chosen as a sample site for a further intermediate audit and External Audit are looking to test one or more of the Council's assertions at Section 2 of the annual return, The Annual Governance Statement. We are required to provide evidence of our statement that "we maintained an adequate system of internal control, including measures designed to protect fraud and corruption and reviewed its effectiveness".
- B. The monthly accounts, cash book and bills to pay were received, shown as year to date Appendix A. A late invoice was also tabled for Viking of £133.86. Excluding the insurance item and with Cllrs Pedrick withdrawing from discussion, Cllr Boyce proposed the payments and Cllr Harrod seconded and they were approved unanimously.
- C. It is hoped that a bid for a new roof for the village hall can be worked up and submitted to the New Community Investment Projects (New Homes Bonus) Fund by end Dec 2014 if it is eligible.
- D. Two insurance quotes have been received for the premium due 1st April. A 3rd company had been invited to quote but failed to meet our deadline. After discussion it was decided to enter another 3 year long term agreement with Hiscox, through Came and Company insurance brokers. This gives the most economic yet comprehensive policy cover. The premium for 2014/15 of £530 was agreed proposed by Cllr Kendall and seconded by Cllr Harrod.
- E. A new draft risk management policy, previously circulated, was discussed, endorsed and adopted with immediate effect proposed by Cllr Harrod and Cllr K Pedrick and agreed unanimously. This replaces all previous risk management policies.
- F. With the recent statutory changes allowing Councils to take advantage of e-banking the Clerk had asked the Council to again review and update its Standing Orders and Financial procedures. Model standing orders and financial procedures tailored for Malborough and previously circulated were discussed, endorsed and immediately adopted. Again these replace all preceding versions. Proposed by Cllr Harrod and seconded by Cllr P Pedrick the meeting voted them through unanimously.
- G. A 4 year dispensation for all Councillors had been suggested and previously circulated by the Clerk such that: "A Councillor that has declared an interest in an item being considered for

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payment MAY then go onto sign a cheque raised for that payment as long as he/she has withdrawn from the discussion and any decision to approve the payment in question.” The rationale for granting this is: ‘That the Council considers that it is otherwise appropriate to grant a dispensation since at a meeting with a low number of Councillors and further limited by those approved as cheque signatories, it would impede the transaction of the business as the cheque could not be paid in timely manner.’ The meeting unanimously agreed this and voted it through, proposed by Cllr Harrod and seconded by Cllr P Pedrick.

027 DISTRICT COUNCILLOR REPORT

Dist Cllr Paul Coulson reported that:

On the 6th May the design panel met to look at the plans for the Cottage Hotel. There will be another supplementary planning meeting in July.

Full Council had met on the 8th May with very few changes to their makeup. Julian Brazil will now Chair the Harbour Committee. There had been a constitutional review and changes will be made to the attendance regimes where Councillors’ allowances will be affected if their attendance rate is poor.

Re the Planning Committee and its decisions; one more wind turbine was recently considered and approved and 57 acres of solar panels at Diptford were also approved as there were no planning grounds on which to object.

There being no further business the meeting closed at 22.25hrs

DATES FOR THE DIARY: Please note that the Date of the next Parish Council meeting is **Wednesday 18th June 2014, 7.30pm, Venue Village Hall Annexe.**

Signed as a true record: _____

Print Name & Date: _____

Actions default – unless otherwise specified the Clerk takes forward any agreed actions

Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Debbie for distribution) together with their apologies.

Distribution List

Cllrs Boyce, Harrod, Kendall, Makepiece, L Pedrick, P Pedrick, Rendle, J Yeoman, K Yeoman

For Information: e-circulation to: District Cllr. Paul Coulson, County Cllr R Gilbert, Dist Cllr Judy Pearce, Mr Tony Lyle (allotment rep), Mr E Putt, Salcombe Police Station, Mr Allan Benstead (Tree Warden), Mrs E. Bond (Asst. Tree Warden), Reverend T Skillman, Malborough Parish Council Notice Boards (2), Malborough Primary School, Malborough Village Hall Committee: Mr A Morgan, Mrs Gail Allen, Mr A Purchase, National Trust, SVRA

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APPENDIX A

Category	Descriptor	Paid In	Paid Out	Cash Book Balance
<i>Cash book balance b/d</i>				9,634.23
Receipt	interest	0.26		9,634.49
Receipt	interest	0.44		9,634.93
Receipt	D Ede - Salary		545.20	9,089.73
Receipt	Allotment fees	27.50		9,117.23
Payment	NIC employer contributions		61.00	9,056.23
Payment	NIC employee contributions (received from D Ede)		51.84	9,004.39
Payment	Danwood		312.62	8,691.77
Payment	Messenger expenses - A Kendall		30.37	8,661.40
Payment	Messenger expenses - M Kendall		33.60	8,627.80
Payment	Messenger expenses - P Cole		5.00	8,622.80
Payment	Viking		166.38	8,456.42
Receipt	SHDC precept installment 1 and CTSG	7,830.01		16,286.43
Receipt	SHDC contra, add back DALC ontribution	201.49		16,487.92
Payment	DALC (netted off Precept 1st installment)		201.49	16,286.43
Receipt	Allotment fees	27.50		16,313.93
Receipt	Allotment fees	27.50		16,341.43
Receipt	D Ede - Salary		545.20	15,796.23
Receipt	Allotment fees	27.50		15,823.73
Receipt	Messenger	32.50		15,856.23
TOTALS YTD Financial year 2014/15		£ 11,529.67	-£ 1,952.70	£ 2,414,273.44
RECONCILIATION CASH BOOK TO BANK				£
Cash book balance b/d	FY 2014/15, YTD month		2	£ 15,856.23
Balance at bank at end :			19-May-14	
	Revenue Accounts		15,747.30	
	Unpresented Items	receipts	111.93	
		payments	- 3.00	
			£ 15,856.23	
ACCOUNTS FOR PAYMENT				Variance
D Ede (Salary)	for current month	<i>paid on 15th of the month by standing order & included in the above balances</i>		545.20
Plus	G&J Hocking			250.00
	D Illingworth			60.00
	Saltaire			90.00
	D Ede petty Cash			8.28
	S Hams Newspapers (Alston Gate meeting)			90.00
	SWW - water charges Allotments	<i>PEND</i>		16.34
	Internal Audit - Ken Abraham			225.00
	Viking			133.86
	D Ede Travel (2 years, arrears from May 2012 to date)		*	150.70
	Insurance			530.40
	* (contra employee NIC deductions due £51.84, net payable £98.86)			-
				1,554.58
RECEIPTS & PAYMENTS REPORT TO COUNCIL				
MEETING DATE		21st May 2014		
Prepared By:	<i>Debbie Ede, Clerk to the Parish Council</i>			
Date:	Malborough Parish Council Minutes, 21 st May 2014, Page 10 of 10			