



MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

Date: 18 th December 2013		Venue & Time: The Annexe, commencing at 7.30pm
Present: Cllr K Harrod Cllr Ann Kendall Cllr Lucinda Pedrick Cllr Paul Pedrick Cllr R Rendle Cllr B Sweetman Cllr Kevin Yeoman Cllr John Yeoman (in the Chair)	In Attendance: Debbie Ede Clerk & Minute Taker Dist Cllr Paul Coulson Debbie Crowther (part meeting) (SHDC planning) Mrsrs Rossiter & Lethbridge, Devon Home Choice Representative (part meeting)	Apologies: Cllr Gill Boyce Dist Cllr John Carter County Cllr Rufus Gilbert PCSO D Gibson PC Jo Pengilly

Ref 2013/14 Minutes	Action
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094 MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council meeting of 20th November were agreed and signed after some amendments to the Village Hall content, proposed by Cllr Kendall & seconded by Cllr K Yeoman

095 INTERESTS – Cllrs J & K Yeoman and P Pedrick withdrew from discussions on the funding of Hope Cove Lifeboat

096 MESSENGER - Cllr Kendall volunteered to write the Messenger report for the next 2 months

97 IN CLOSED SESSION - planning pre-application discussions took place. The meeting closed to the Public and Press from 19.45 to 21.00 hrs to discuss this agenda item. A SHDC planning officers was in attendance together with developers and a representative from Devon Home Choice.

098 MATTERS ARISING (from previous minutes only)

- A. The Defib cabinet opens more easily now – thanks to Dave Illingworth. There is an offer of an update session re defibrillator training from West Country Ambulance. Post meeting note: 29th and 30th of January then February 10th, 11th, 12th, 13th, 17th and 18th have been identified as possible dates – feedback from Councillors please.
- B. Footpath map – Cllr Yeoman has still to get the new one laminated and the notice board will then be repaired and sealed
- C. Luscombe Maye re the specimen oak tree to celebrate - Cllr Boyce is liaising with Alan Benstead to confirm arrangements and has obtained tree guards.
- D. Cllr P Pedrick remarked no remedial action had been taken re dumping soil at Collaton down by DCC, however Dist Cllr Coulson informed the meeting that DCC now had to dispose of soil etc on site due to EU legislation. Cllrs still felt that the site needed 'landscaping/tidying up' as it could not be mowed in its present form come the Spring.
- E. Councillors have talked to Great Park residents who have also complained about the grounds but have been told nothing can be done until the New Year.
- F. SWW have responded to the Parish's letter querying the capacity issues and asking how the Alston Gate houses (and the Salcombe houses) are going to be accommodated. To paraphrase they believe there is sufficient capacity in the system.
- G. Nothing further has been heard from SHDC about seasonal proposed toilet closures Post Meeting Note; Malborough has been identified as at risk of closure.



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099 PLANNING ENFORCEMENT

With Debbie Crowther in attendance, on-going enforcement issues were highlighted as a problem. Dist Cllr Coulson advised that the backlog was being addressed and Cross Park issues were progressing with the Legal team. Cllr Yeoman suggested that more pro-active and early liaison with the Parishes as to the rationale for any enforcement issues would be beneficial. *Ms Crowther left the meeting at 21.10 hrs.*

100 FINANCE & GOVERNANCE

A. The monthly accounts, cash book and bills to pay were received, shown as year to date Appendix A. An additional invoice was tabled from MVH&PFA for room hire for the year. A proposal to accept the monthly accounts and authorise the payments was made by Cllr Kendall, seconded by Cllr P Pedrick and passed unanimously.

B. 2013/14 OUTTURN & 2014/15 PRECEPT & BUDGET

- The meeting noted that the blanket dispensation granted for all nine Parish Councillors at the December 2012 meeting remained in force (for a maximum of four years, or until repealed by Council). This enabled Members to speak and vote at meetings of the Council (as defined in the Code of Conduct) relating to Setting the Council Tax or a Precept.
- SHDC had previously written out re changes to the Council tax support grant for 2014/15. Malborough stood to lose £161 off the grant of £1,191, a 13.54% reduction. The Parish's Council provisional tax base figure is 435.62 as compared with 427.44 last year and this will be confirmed by SHDC. This is the 'Band D equivalent' figure; the precept is divided by this to give the Parish council tax paid by a band D household.
- The likely outturn spend for the current financial year was examined and a draft Month 0 budget considered for 2014/15. Given these spending plans and the effect of the two changes above the meeting considered 3 options; Do nothing, Increase the precept by 2.5%, increase by 5%.
- However, the support grant that currently helps us this year is probably going to be reduced further next year or removed all together. Council felt it had to go some way in safeguarding the future as capping might prevent them from maintaining spending power in years to come. Given the baseline figures from SHDC were provisional the meeting requested further modelling scenarios, to 10%, be circulated prior to a decision at the next meeting in time for the 31st January Precept deadline.

C. Grants: Victim support have asked for a grant this year but it was not thought they were active in this area and no grant was approved. The CAB have also approached us and a £100 grant was agreed. Awards to the Horticultural Society and WRVS were also agreed, at £100 each, all payable in January along with the second tranche of £250 to Hope Cove Lifeboat. Proposed by Cllr Kendall and seconded by Cllr Harrod and voted through unanimously with Cllrs J & K Yeoman and P Pedrick withdrawing from discussions re the lifeboat.

D. TAP fund bids; Two have been prepared in draft. The first looks for funding to implement chicanes/a barrier on the cycle track at the Churchhill Farm entrance. This was agreed in principle, with the proviso that the property owner is kept informed, with a £250 contribution proposed from the Parish Council. Salcombe TC support this. The second bid being worked up was for a Rotary Mower for the football club. Whilst the meeting felt the onus should be on the club to raise a material part of the funding themselves it was again agreed to progress the bid for the 10th January submission deadline and to earmark a possible £250 contribution from the Parish Council if the mower could be put to some additional, general community use. No bid/sensory scheme details



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had been received from the pre-school and Cllr Harrod agreed to chase this up. Proposed by Cllr Kendall and seconded by Cllr L Pedrick, the meeting agreed to submit the 2, potentially 3, bids by 10th January 2014. Neighbouring towns/parishes would be asked for their support since the funding source was for 'Cluster' bids.

101 POLICE BUSINESS & NEIGHBOURHOOD WATCH

Jo Pengilly sent in her report which reads *"Please pass on our apologies again to you all as we will not be able to attend the meeting tonight.*

In the past month your neighbourhood team have organised some pro-active uniformed foot patrols in the area, also with the assistance of the Special Constabulary.

During these patrols a number of stop searches have taken place under the misuse of Drugs Act, owing to information received of the use of controlled drugs and the dealing of drugs of in the Malborough area.

Positive searches have taken place where the persons concerned have received a range from Cannabis warnings to Fixed Penalty notices. Also one was found with an offensive weapon upon them this was seized and dealt with by way of Restorative Justice, the weapon will be destroyed.

There has also been a number of Vehicles stopped and drivers have been breathalysed, this has been part of the Drink Drive Campaign on the run up to Christmas. These results have been very positive with the majority of the drivers making a reading of 0 (Zero), so no alcohol consumed, leading to safer roads in the South Hams.

Reported Crime: 1 x Possession of Offensive Weapon, 1 x Possession of Class B Drugs, 1 x Dwelling Burglary, 1 x Theft of mobile phone. Also 2 x Possession of Class B Drugs of persons who have been targeted in the Malborough area however found by local Beat team in Kingsbridge and stop searched. The Burglary was forced entry to the rear with nothing stolen as dogs on the premises, these we believe deterred the intruders possible Forensics left at the location which is being investigated by CID.

CONTINUING PROBLEMS - CUMBER CLOSE PARKING; We again have monitored and actioned a number of warnings to drivers who have left their vehicles in the turning circle, some of whom have been warned that if caught again they will be prosecuted for un-necessary obstruction. It is concerning Dave and I also that we have had a further report that an ambulance could not get close to the location of a casualty on Sunday as vehicles are parking on both sides of the road in the close.

We apologise again but hope you all have a lovely Christmas and see you afterwards...." The meeting felt that the Cumber Close parking was getting worse.

BUSINESS TO BE DISCUSSED

102 HIGHWAYS

- A. DCC have responded to the concerns about a hump across Luckhams Lane to alleviate the ongoing problems re surface water draining from Great Lane/Luckhams onto the A381 and the ineffective DCC drain. They suggest: *"....we feel we can achieve most of the effect by re-profiling the road with a large patch. There will be a slight unevenness to the road but nowhere near the same as a road hump. The job is programmed for some time in February, so can you let me know if this is now ok...."* The meeting accepted this solution.
- B. DCC have advanced our request of 'piggy-backing' on another traffic order for new yellow lines from the **village hall to the bus stop only**. The costs would be DYL £130 for approximately 75m plus £90 for traffic management. The meeting agreed to go ahead with these changes, proposed by Cllr Harrod and seconded by Cllr Sweetman and agreed



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unanimously. The outcome of the changes would be kept under review and further action taken if required.

- C. Cllr L Pedrick reported that the hole and hollow in the road at Broadmoor Cross was still there despite the fact that it had, allegedly, been repaired.
- D. She also reported frequent sightings of a van parked in a layby on A381 (just before Cross Park) but the meeting felt that there was nothing to be done re this.
- E. It was noted that the road sign at Townsend Cross had been reported as faulty; DCC were not able to give a date by which it would be replaced.

Items o/s and c/f to next meeting:

- *Following the earlier agreement in principle, Cllr J Yeoman will investigate new Village signage with the AONB, the latter paying 50%.*
- *The DCC Advice for Travelling in Winter has been received. Once again the primary gritting routes were unsatisfactory as Collaton Road was still not included – the school bus route. Dist Cllr Coulson would explore this further.*
- *A further water bill had been received, again for £0, for the Charnwood (allotment site) for 'building' water. Cllr Yeoman will check the meter number on the allotments to see if it was the same as that on the bill.*
- *Cllr J Yeoman reported that some of the letters on the war memorial are loose and need repair/painting. There are two funds/grants currently available so it was agreed to ask for a quote for the repair work, to see whether it is enough to claim a grant.*
- *Cllr J Yeoman also reminded the meeting about our pledge to have a plaque/history put in the Church about the bomber crew killed in WW2 just outside the village. Someone with calligraphy skills was required – Cllr J Yeoman would take this forward.*
- *New Community Investment Projects (New Homes Bonus) Fund - £154k – available to all parishes to bid for as long as have more than 6 homes being built in the Parish. It was agreed to investigate*
- *the process of registering ownership of the Pound and the Green pends on the Chair attending the Land Registry Office in Plymouth*

103 FOOTPATHS TREES & ALLOTMENTS

- A. Cllr K Yeoman had previously reported that Portlemore Lane is very muddy and makes walking difficult. Having liaised with DCC PROW team to see what could be done, the latter reported that *"...Unfortunately many footpaths get muddy this time of year. I will take a look to see if it is particularly extreme, but we do not usually undertake works simply because a path is muddy. If works are necessary I will advise accordingly..."*

Cllr K Yeoman reported it was currently impassable with 9" deep patches of mud.

- B. Dog matters:

- Cllr P Pedrick highlighted an incident, reported to the police, of dogs attacking a youngster from Salcombe. This will be raised with the dog warden disinterested at the face to face meeting in January.
- Cllr Harrod reminded the meeting about the Highland cattle now grazing at Soar and the Herdwick Sheep at Starehole – dog owners should take care.
- She also reported a dog attack in Cumber – the details were not known but would also be discussed on the 6th.
- Cllr Kendall reported complaints of dogs fouling the graveyard and the graves. This was unacceptable. Parishioners nearby had been asked to report any sightings.



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- C. Re Trees – the meeting noted that SHDC had refused consent to cut cypresses at Shute End due to their amenity value.
- D. Re grass cutting done by DCC; DCC have confirmed that 4 cuts had been completed; however the meeting was adamant that only 2 cuts had been received.

104 VILLAGE HALL

Cllr Kendall attended the last meeting of the MVH&PFA and reported that:

- H. The VH have invited the new Dog Control Warden to visit to discuss how the Dog Control orders can be enforced - this meeting may well be on Monday 6th January at 11am. *Post meeting note: it is suggested that a member of the PC should be invited as it would seem a good chance to meet the new Warden and inform her of some of our problems.*
- I. The new booking officer, Val Jevans (from Lower Town), tel: 561841, is taking up her post after the Feb AGM. Pat Wood will remain as key holder. The on-line booking system is or will be in place soon on the Village web page.
- J. Cllr Yeoman reported back on the Allianz Insurance report on the Playground and said that Wicksteed will sort their remedial issues.
- K. Cllr P Pedrick asked that MVH monitor the parking more closely and open the extra parking on Sundays and when football is on; he remarked that Collaton Road was impassable last Sunday and the gate to the overflow parking remained closed.
- L. The Village Hall had asked about improving the signage at Townsend Cross, can we do more to advertise the hall and its' facilities? Perhaps adding more fingers to the cast iron sign post – they are concerned about the under-utilisation of the tennis courts as few visitors know where they are. Cllr Pedrick suggested targeted marketing of the campsites and the meeting was asked to consider how the signage might be improved. Ideas would be discussed at the next meeting.

105 MISCELLANEOUS

- A. The SHDC Christmas recycling timetable had been received; essentially collections slip by 1 day.
- B. The Jubilee mug stock stood at 29; these would be returned to South Huish.
- C. Cllr Kendall reported that 2 additional caravans appeared to be being stored in the field at White Cross. Given the AONB status this required planning permission.
- D. Cllr Kendall reported on-going issues with an increasing number of feral cats at Bolberry and informed the meeting that SHDC Environmental Health were now involved.

106 PLANNING

- A. The following applications have been received by the Parish Council and are/have been under discussion and consideration. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion within the Parish.
 - **33/2577/13/F** Householder application for demolition of existing garage and summer house. Construction of replacement garage with studio over. High Water, South Sands, Salcombe, TQ8 8LN Mrs S Byne Applicant Address: 182 Whiteladies Road Bristol BS8 2XU MPC; no objections



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- **33/2896/13/F** Application for extension of time in which touring caravans/motor homes can be sited at Holiday Park Salcombe Retreat, Malborough, Kingsbridge, TQ7 3DS. Salcombe Park Ltd, Seaward Salcombe Hill Sidmouth EX0 0NY MPC; **no objections**
SHDC decisions – none had been received
- B. **Neighbourhood Planning**; Cllr Yeoman advised that the wider steering group had met again, meetings being scheduled for the first Monday of the month. The area designation has now been unanimously approved by SHDC Executive Committee and this was confirmed by Dist Cllr Coulson. Information can be found at <http://www.southhams.gov.uk/shneighbourhoodplans> and <http://www.malboroughvillage.org.uk/group/parish>. However, to progress this, more volunteers are required. A drop in event will be held for the village during the Easter 2014 holidays (the planned quiz night will be carried forward to a later date).

107 DISTRICT COUNCILLORS REPORT: Dist Cllr Paul Coulson reported that:

- A. Recent large housing development proposals, considered by the development management committee, with very low Affordable Housing percentages had been approved. He said that Parish Councils should be included in how to spend the s106 monies (but not in their initial negotiation which is largely formulaic, based on the number of units, beds etc). He confirmed that there would/should be Parish Council input into any final planning permission applied for a major development after Outline Planning Permission had been granted. Any application had to prove need.
- B. The SHDC CEO is retiring before the Transformation 2018 changes
- C. The SHDC budget for 2014/15 has a £2.35m shortfall or 13.5% which is slightly better than anticipated. This will be on pro-rata to Parishes via reductions in the Council Tax Support Grant
- D. DCC road scrapings – now official DCC policy EU ruling prevents spreading over land for animals/food production – bank on banks from which it came.

There being no further business the meeting closed at 23.45hrs

DATES FOR THE DIARY: Please note that the Date of the next Parish Council meeting is **Wednesday, 15th January 2014, Annexe, at 7.30pm/19.30 hrs.**

Signed as a true record: _____

Print Name & Date: _____

Actions default – unless otherwise specified the Clerk takes forward any agreed actions Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Debbie for distribution) together with their apologies.

Distribution List

Cllrs Boyce, Harrod, Kendall, L Pedrick, P Pedrick, Rendle, Sweetman, J Yeoman, K Yeoman

For Information: e-circulation to: District Cllr. John Carter, District Cllr. Paul Coulson, County Cllr R Gilbert, Mr Tony Lyle (allotment rep), Mr E Putt, Salcombe Police Station, Mr Alan Benstead (Tree Warden), Mrs E. Bond (Asst. Tree Warden), Reverend T Skillman, Malborough Parish Council Notice Boards (2), Malborough Primary School, Malborough Village Hall Committee: Mr A Morgan, Mrs Gail Allen, Mr A Purchase, National Trust



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Category	Descriptor	Paid In	Paid Out	Cash Book Balance
APPENDIX A	Cash Book Balance b/d			5187.85
Receipt	JONATHAN HAWTIN MESSENGER 001522636	75.00		5,262.85
Receipt	3 SHEETS LIMITED T 21	26.00		5,288.85
Receipt	WATERSIDE V MESSENGER 487896851390721	26.00		5,314.85
Receipt	OYSTER SHACK	52.00		5,366.85
Receipt	C L LANDSCAPES LTD CL LANDSCAPES 1 001	26.00		5,392.85
Receipt	TALLY HO LTD 42 TALLYHO COACHES 85326	75.00		5,467.85
Receipt	TIFFEN BOX KITCHEN ADVERTISING	18.00		5,485.85
Receipt	WATERSIDE GARAGE MESSENGER RP467996	52.00		5,537.85
Receipt	DONOVANS	75.00		5,612.85
Receipt	HMRC	3,446.55		9,059.40
Receipt	INTEREST (GROSS)	0.22		9,059.62
Payment	RBL wreaths plus donation		50.00	9,009.62
Payment	MVH&PFA playground repairs		148.19	8,861.43
Payment	Saltaire		90.00	8,771.43
Payment	Gill Boyce - bulbs for Pound		20.00	8,751.43
Payment	Tanya - Zumba Coach		60.00	8,691.43
Payment	MVH&PFA zumba room hire		39.00	8,652.43
Payment	D Ede petty cash incl £91 Minute Book		100.79	8,551.64
Payment	D Ede - salary		545.20	8,006.44
Receipt	Messenger Advertising	182.00		8,188.44
Receipt	Messenger Advertising	260.00		8,448.44
Receipt	Zumba (28/11 & 2/12)	118.00		8,566.44
TOTALS YTD Financial year 2013/14		£ 29,149.01	-£ 31,357.19	
RECONCILIATION CASH BOOK TO BANK				£
Cash book balance b/d	FY 2013/14, YTD month		9	£ 8,566.44
Balance at bank at end :			13-Dec-13	
	Revenue Accounts		8,750.83	
	Unpresented Items	receipts	378.09	
		payments	- 562.48	
			£ 8,566.44	-
				Variance
ACCOUNTS FOR PAYMENT				
D Ede (Salary)	<u>for December</u>	<i>paid on 15th of the month by standing order & included in the above balances</i>		545.20
Plus	MVH&PFA zumba room hire			39.00
	saltaire			45.00
	D Ede - petty cash			15.90
	Tanya Walker (zumba)			90.00
	MVH&PFA zumba room hire			26.00
	MVH&PFA room hire			285.00
				461.90
RECEIPTS & PAYMENTS REPORT TO COUNCIL				
MEETING DATE		18th December 2013		
Prepared By:	<i>Debbie Ede, Clerk to the Parish Council</i>			
Date:	Malborough Parish Council Minutes, 18th December 2013, Page 7 of 7			