

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

Date: 19 th February 2014		Venue & Time: The Annexe, commencing at 7.30pm
Present: Cllr Gill Boyce Cllr K Harrod Cllr Ann Kendall Cllr R Rendle Cllr John Yeoman (in the Chair)	In Attendance: Debbie Ede Clerk & Minute Taker Part Meeting: County Cllr Rufus Gilbert	Apologies: Dist Cllr John Carter Dist Cllr Paul Coulson PCSO D Gibson Cllr Lucinda Pedrick Cllr Paul Pedrick PC J Pengilly Emma Reece (National Trust) Cllr Kevin Yeoman

Ref 2013/14 Minutes	Action
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123 MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council meeting of 15th January, together with the notes of the closed meeting, were agreed and signed proposed by Cllr Boyce & seconded by Cllr Kendall.

124 INTERESTS – Cllrs J Yeoman declared an interest re finance and withdrew from that topic.

125 MESSENGER - Cllr Harrod volunteered to write the Messenger report

126 MATTERS ARISING (from previous minutes only)

- A. Cllr J Yeoman is progressing the calligraphy for a plaque in the Church about the bomber crew killed in WW2 just outside the village. The Church have agreed in principle subject to seeing the suggested text and plaque size.
- B. A quote has been received for the repair of the war memorial where some of the letters are loose – to clean, repair and replace lead lettering and repaint black £175+VAT. Dist Cllr Gilbert volunteered to pay for this (possibly plus any other linked WW/commemorative issues) from the DCC Locality Grant. The meeting thanked him and agreed to go ahead with this.
- C. Feedback and costings are awaited from the AONB for a village sign, the AONB will also invite DCC to contribute
- D. Footpath map – Cllr Yeoman has laminated the new one and the notice board will be repaired and sealed
- E. Luscombe Maye; the 40th anniversary specimen oak tree will be planted in the wood – liaison is required with the Tree Warden, Tony Lyle and Luscombes to plant asap.
- F. Water meter o/s
- G. Re. the grounds maintenance issues at Great Park: Nicola Clayton has taken over as the Housing Manager for Malborough for Hastoe. She will be visiting the site and meeting the contractor (and residents) to discuss the situation. She will also have a plan of the scheme as there seems to be some confusion over areas of responsibility between Hastoe and the residents.
- H. Complaints to a resident re noise at Great Park on a Sunday morning resulted in verbal abuse to the complainant.

127 COUNTY COUNCILLORS REPORT

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Cllr Gilbert took the meeting through Devon County Council issues:

- A. The DCC budget is being set at County Hall tomorrow. There has been a £130m reduction in grants coming into the County over the last 4 years. This year there is a further £50m cut and another £40m next year. Hence these are 'challenging times'. 23% of the non-schools budget is spent on staff, staff nos. have reduced from 7000 to 4500.
- B. For information, there is a new Government scheme giving a small business rate relief of £1k. This is targeted at small local businesses only, not Professional firms but predominantly the retail sector and front end service delivery.
- C. Re cutbacks; these do not directly effect Malborough but, for information:
 - a. Day centres; Ropewalk is not being closed. Tumbly Hill, which offers respite care, is under review. Occupancy is only 42% and costs are £100/person/day versus £27-£43 in the private sector. Alternative care provision will be put in place.
 - b. Ditto residential care homes, adult social care & accommodation, Devon has 10% of market of beds – 574 in house. The average in house cost is >£1000/week whereas the private sector offer a better quality service for half that cost. So all those who meet the eligibility criteria (and there is no change to these criteria) will be transferred to private homes. Care will continue to be provided and redundant buildings likely to be sold off. There is a formal decision to cease in house care home provision.
 - c. Meals on wheels will no longer be provided. There has been a 60% drop in demand since 2009 with limited uptake. People now buy their own ready meals or use alternative providers – Age Concern etc, using more social interaction options, the market has moved on. Direct payments will enable clients to choose their own provision.
 - d. Youth centres – most of the buildings will close – the principle is to find other ways of providing the service. More effort needs to be put in focusing on the vulnerable, less provision for all. Cost saving £740K for 2014/15, £927k in 15/16 – consultation process underway. Again buildings no longer fit for purpose and likely to be sold off. Principle is to secure better levels of care/provision for less money – controversial but v.f.m. Information can be found at www.newdevon.gov.uk/dayservices where you can have your say during the consultation period. There is also an open day scheduled but this is aimed at patients & families directly affected.
- D. Re highways – the numbers of repair crews have increased to 35 from 28 – a considerable increase in manpower made possible as the Government have relaxed the 'Bellwin' scheme criteria, where councils can claim back exceptional costs for weather repairs, so DCC are forward spending against this compensation. Hopefully with less rainfall and washout, the crews will have an opportunity to catch up.
- E. The badger issue is being debated at County Hall tomorrow (as to whether badgers should be culled on Council land). Cllr J Yeoman reported that there is a move to put this area in for the next cull. *Cllr Gilbert left the meeting after these discussions.*

128 POLICE BUSINESS & NEIGHBOURHOOD WATCH

Apologies were received from PC J Pengilly and PCSO D Gibson. Crimes reported for the last month are:

"1 x drunk/disorderly – dealt with by fixed penalty notice

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1 x complaint re. dogs minor/non-injury (basically an uncontrolled dog) – in this case not a recordable crime – dealt with by words of advice to owner”

129 Emma Reece from the N.T. sent her apologies and advised that:

“.....East Soar car park work has been delayed due to the storms, and we have also needed the contractor to carry out emergency safety work at Wembury beach and South Milton sands which has further delayed them. They will be on site now until early March.

The extensive storm damage to our property has also delayed work on the history panel as I have been dealing with emergencies throughout the South Devon area. I hope to bring a draft to the next meeting for discussion.

We have a contractor carrying out the annual scrub cutting at East Soar farm and Bolberry at present, as part of the Higher Level Stewardship agreement.....”

Cllr Kendall said, re the new signs at Bolberry, that the interpretation panel was big, high and very good but the entrance sign colour scheme was ‘loud’; parishioners are requested to feedback their comments to N.T.

BUSINESS TO BE DISCUSSED

130 HIGHWAYS

- A. The highway route map needs review by all as to road categorisation. It was agreed to meet half an hour earlier at the next meeting to go through the map but, if we can get it electronically, copies would be circulated by email for study.
- B. We have received notice from DCC re drainage work that will be undertaken in Parrotts Close; no one has any knowledge of any outstanding issues.
- C. DCC give the following link to their news release regarding the action that they have taken to clean up and repair the highway network after the recent weather.
<http://www.devonnewscentre.info/highways-teams-focus-on-flood-clean-up/>
- D. DCC say that “....Work has focused on the salting network to date. However, as you will be aware there is a significant backlog on the minor road network. Therefore the following will remain suspended for the rest of this financial year;
 - a. Programmed gully cleaning
 - b. Lengthsmen visits
 - c. Routine patching
 - d. Planned cleaning of ditches and easements”.....The meeting felt this strategy was somewhat short-sighted given it is blocked gullies, drains etc that cause many of the problems. There was a plea for gully rubbish to be taken away rather than dumped.
- E. O/S on DCC’s work log are:
 - a. Broken Townsend Cross road sign
 - b. The 30mph sign Collaton Road /Collaton Cross blown round
 - c. Flooding at the top of Pinhays Hill after heavy rain, just over the brow past the layby
 - d. Hole and hollow in the road at Broadmoor Cross
 - e. Water was ponding between the Ilton and Snapes turnings
 - f. Sunken drain cover on the A381, just past Luckhams Lane on the approach to the village
 - g. Defective signpost Plympton Cross
 - h. Damaged finger post on the Green

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i. Remedial work re surface water draining from Great Lane/Luckhams onto the A381

F. Cllr Yeoman agreed to move the split salt sack by the Post Office

Items o/s and c/f to next meeting: Re the unsatisfactory primary gritting routes - Collaton Road was still not included – the school bus route. Dist Cllr Coulson is awaiting a response to his query.

131 FOOTPATHS TREES & ALLOTMENTS

A. Re. footpath 9, DCC have walked it but say conditions just have to be put up with due to the exceptional weather. Cllr Boyce reported an ivy tree down across the path now, obstructing it, by the sheer drop on RH side. Council have written to the landowner and copied it to DCC Public Rights of Way, to see what could be done but nothing has been heard.

B. Cllr Boyce reported Coombe Lane overgrown in the middle – it is believed the landowner has made provision to deal with the problem.

C. Jacobs Lane, the NT side, on the uphill stretch is reported as overgrown

D. The Pound seat has been repaired, bill o/s. Thanks need to go to Derek Jarvis.

E. It was assumed that the landowner had responded to Council's request to sort out a flapping bit of galvanised iron on the shed/barn roof in a field along the Portlemore track

F. Cllr J Yeoman queried whether Cumber wanted a new dog bin given the move to restrict dogs to on lead on the grassy areas; Cllr Boyce will follow up.

Items o/s and c/f to next meeting:

- *A further 2 water bills had been received, again for £0, for the Charnwood (allotment site) for 'building' water. Cllr Yeoman will check the meter number on the allotments to see if it was the same as that on the bill.*
- *the process of registering ownership of the Pound and the Green pends on the Chair attending the Land Registry Office in Plymouth*

132 VILLAGE HALL

Cllr Boyce attended the last meeting (the AGM) of MVH&PFA and reported that:

A. Cllr Yeoman reported that Wicksteed have completed the remedial work on the playground

B. Moles on the playground have been treated at a cost of £80. It was agreed to pay this (refunding the Village Hall) as part of our commitment to fund playground maintenance. Proposed by Cllr Boyce & seconded by Cllr Kendall.

C. Cllrs Boyce & Yeoman attended the AGM where the committee was re-elected on block with one new member.

D. The meeting noted the MVH capital programme and that the main issue facing them was the replacement of the roof at a cost of £25k. The meeting queried whether this could be subject of grant aid from the New Homes Bonus – to be investigated. However the meeting thought the VH committee ought to explore other grants and funding themselves and maximise the business opportunities that the village hall offer.

E. Zumba is going to finish at Easter because of the MAD kids booking despite us agreeing a compromise with the schedules. This means that not only are the Zumba participants going to be upset and the coach stood down, but the income generation for the Parish Council stops and means that the Councils' ability to pay for things like the playground maintenance is compromised. It was agreed to write formally to the VH committee about this.

133 MISCELLANEOUS

A. The dog warden has recently written to a parishioner about a dog attack

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- B. Re dog control orders and our wish to have supplementary orders for Malborough; SHDC are suggesting a meeting with the SHDC legal and Environmental teams to discuss what we want and if the over-arching orders can deliver that for the Parish. It was agreed to arrange a meeting.
- C. Re the toilets, Malborough has been confirmed as being on the list for seasonal closure. Having decided, as a Parish, that we wish to have all year opening we need to decide how we do this; either by taking the service in house or by contracting back to SHDC (having raised the precept to pay for this). The meeting agreed that we would negotiate with SHDC as to the way forward – at the very least we would wish to make the service cost effective w.r.t. cleaning schedules etc.
- D. Re the vacancy caused by Barry Sweetman moving out of the Parish, the Council is now in a position to co-opt at the March meeting. Expressions of interest from potential candidates are invited by 28th February 2014.



- E. Consensus re a date for the update session of defibrillator training from West Country Ambulance was outstanding. However the SWAST officer was now known to be leaving his post and arrangements would have to wait until his replacement is able to offer up some dates. Cllr Kendall agreed to liaise with outlying campsites to encourage them to attend.
- F. South Hams metal detecting club have contacted us calling for new sites to detect, offering monies raised to local causes. Talks/shows offered up. Cllr Yeoman took the meeting through their letter. Cllr Kendall agreed to approach them to write an article for the Messenger.

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- G. The meeting noted there is a new neighbourhood watch administrator for the South Hams and West Devon area, operating out of Totnes Police Station.
Michael.Boyles@devonandcornwall.pnn.police.uk
- H. New Mobile library timetables have been received: w.e.f. March 2014 the library will be in the Square from 10.55 to 11.40hrs 1st Wednesday of the month
- I. It was agreed that the PC minutes are sent, as a matter of course, to the SVRA with us requesting, in turn, that a report from their AGM is shared with the village through the Messenger.
- J. Cllr Kendall raised the issue of the bunker being widely advertised and the standard of the signage. If things are advertised on a verge it is a DCC concern. It was agreed to write to Chris Howell about the advert attached to the fence at Townsend Cross asking for it to be removed.
- K. Cllr Kendall reported that SHDC environmental health officers are involved re the cat re-homing centre in Bolberry. Because there is no money changing hands no licence is required. However residents are pursuing nuisance issues especially where holiday home businesses are affected.

134 PLANNING

- A. The following applications have been received by the Parish Council and are/have been under discussion and consideration. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion within the Parish

33/0098&99/14/LB: Retrospective householder application for demolition of garage roof and construction of timber decking and fence: The Barn, Shute House, Shute Hill, Malborough, TQ7 3SF . Mr R Janion, 77 Wallerscote Road Weaverham Northwich Cheshire CW8 3JT *MPC - no objection*

The Council wrote in support of the Lidstones planning application, 11/0042/14/F, 11/0043/14/F, 11/0044/14/F and 11/0045/14/F.

B. Decisions:

Conditional approval: **33-2997-13-MIN:** Land at SX691392, Bolberry, Malborough, Kingsbridge Non-material minor amendment (altering roof structure to provide glazing on west side of roof) to planning approval 33/1716/09

Refusal: **33-2896-13-F:** Salcombe Retreat, Malborough, Kingsbridge, TQ7 3DS Application for extension of time in which touring caravans/motor homes can be sited at holiday park

- C. Enforcement Issues; an updated list has been shared with the Parish
- D. The meeting noted that, on the 26th February from 2-8pm the Alston Gate developers are hosting an event in the Annexe re an extra development at Alston Gate. This is to allow parishioners to input into the pre-application process and familiarise themselves with the proposals. Representatives from the Parish Council would be in attendance and Cllr Yeoman asked for volunteers. Cllrs Kendall, Harrod and Yeoman will liaise. Councillors agreed not to add any questions to the developers FAQ sheet at this stage and wait until a firm application is made.

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- E. There is an application, by the school, to cut down defective branches on some of the trees in the playground. The trees are in the conservation area. Council were happy for remedial work to be undertaken as long as there were no plans to fell any of them, especially the oak.
- F. Neighbourhood Planning; Cllr Yeoman advised that the group had met in February and questionnaires were being developed. Draft formats were shared and Cllr Kendall is researching print costs. The next meeting would be in March, but as before, to progress this, more volunteers are required. The date of the March meeting has been moved to (provisionally, t.b.c.) the 5th (was the 3rd).

135 FINANCE & GOVERNANCE

- A. The monthly accounts, cash book and bills to pay were received, shown as year to date Appendix A. With Cllr J Yeoman withdrawing from discussion, Cllr Boyce proposed the payments and Cllr Harrod seconded and they were approved unanimously.
- B. Letters of thanks were received from CAB, Hope Cove Lifeboat and the Horticultural Society for their grants.
- C. The 2013/14 Internal Audit timetable was confirmed with the Annual Return visit appointment scheduled for 2nd May.
- D. The meeting noted that Parish Councils will not be capped in the setting of their precept this year.
- E. A schedule of allowances that are available to be claimed by Parish Councillors was received from S HDC. Malborough Councillors have never claimed these allowances because they do not believe it is necessary or the right use of the Council's resources. The Councillors re-affirmed their intentions not to claim making more money available for investment locally.
- F. There is a cluster meeting on 10th March which will discuss the TAP bids submitted by the Southern Cluster of Parishes.
- G. Bids to the New Community Investment Projects (New Homes Bonus) Fund have to be in by 31st March. Minimum bids are for £5k (there is £154k available to all parishes to bid for as long as have more than 6 homes being built in the Parish had been received). The cycle track improvement bid to the TAP fund aspired to £750 from the CIP/NHB fund.

There being no further business the meeting closed at 21.40hrs

DATES FOR THE DIARY: Please note that the Date of the next Parish Council meeting is **Wednesday, 19th March 2014, Annexe, at 7.30pm/19.30 hrs.**

Signed as a true record: _____

Print Name & Date: _____

Actions default – unless otherwise specified the Clerk takes forward any agreed actions

Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1st

Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Debbie for distribution) together with their apologies.

Distribution List

Cllrs Boyce, Harrod, Kendall, L Pedrick, P Pedrick, Rendle, J Yeoman, K Yeoman

For Information: e-circulation to: District Cllr. John Carter, District Cllr. Paul Coulson, County Cllr R Gilbert, Mr Tony Lyle (allotment rep), Mr E Putt, Salcombe Police Station, Mr Alan Benstead (Tree Warden), Mrs E. Bond (Asst. Tree Warden), Reverend T Skillman, Malborough Parish Council Notice Boards (2), Malborough Primary School, Malborough Village Hall Committee: Mr A Morgan, Mrs Gail Allen, Mr A Purchase, National Trust, SVRA

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Category	Descriptor	Paid In	Paid Out	Cash Book Balance
APPENDIX A	Cash Book Balance b/d			7,849.05
	Tanya Walker (zumba)		- 60.00	7,789.05
	Malborough/South Huish Horticultural Society		- 100.00	7,689.05
	WRVS		- 100.00	7,589.05
	CAB		- 100.00	7,489.05
	Hope Cove Lifeboat		- 250.00	7,239.05
	interest (gross)	0.28		7,239.33
	D Illingworth		- 20.00	7,219.33
	D Ede - salary		- 545.20	6,674.13
	Cash receipts - zumba	143.00		6,817.13
	Cash receipts - zumba	135.00		6,952.13
	Messenger	208.00		7,160.13
TOTALS YTD Financial year 2013/14		£ 29,964.00	-£ 33,578.49	
RECONCILIATION CASH BOOK TO BANK				£
Cash book balance b/d	FY 2013/14, YTD month		11	£ 7,160.13
Balance at bank at end :			18-Feb-14	
	Revenue Accounts		6,840.04	
	Unpresented Items	receipts	343.09	
		payments	- 23.00	
			£ 7,160.13	-
ACCOUNTS FOR PAYMENT				Variance
D Ede (Salary)	<u>for February</u>	<i>paid on 15th of the month by standing order & included in the above balances</i>		545.20
Plus	Tanya Walker - zumba			120.00
	T Yeoman - lamination of map			30.00
	D Ede - petty cash - stamps			7.20
	MVH&PFA (zumba room hire)			39.00
				196.20
RECEIPTS & PAYMENTS REPORT TO COUNCIL				
MEETING DATE		18th February 2014		
	Prepared By:	<i>Debbie Ede, Clerk to the Parish Council</i>		
	Date:	<i>18/02/2014</i>		