

MALBOROUGH PARISH COUNCIL
Minutes of Parish Council Meeting;



Date: 17th December 2014

Venue & Time: The Annexe, commencing at 7.30pm

Present:

Cllr Ann Kendall
 Cllr Keith Makepiece
 Cllr John Yeoman (in the Chair)

In Attendance:

Debbie Ede Clerk & Minute
 Taker
Part meeting
 County Cllr Rufus Gilbert
 Dist Cllr Judy Pearce

Apologies:

Dist Cllr Paul Coulson
 Cllr Gill Boyce
 Cllr Kathy Harrod
 Cllr Lucinda Pedrick
 Cllr Paul Pedrick
 Cllr Roger Rendle
 Cllr Kevin Yeoman

Ref 2014/15 Minutes

Action

104 MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council meeting of 19th November were agreed and signed, proposed by Cllr Kendall & seconded by Cllr Makepiece and voted through unanimously.

105 INTERESTS –Cllr J Yeoman declared an interest under finance

106 MESSENGER – Cllr Kendall agreed to summarise the meeting for the next edition of the Messenger

107 MATTERS ARISING (from previous minutes only)

A. Cllr J Yeoman attended the Super Cluster Meeting Wednesday 26th November at 6.30pm Follaton House and reported that John Hart (leader of DCC) had issued a stark message of limited money, tough choices and a call for volunteers to do more at a local level.

B. The meeting approved the proof for an advert in the South Hams Gazette inviting tenders for the burial ground work/contracts.

108 POLICE BUSINESS & NEIGHBOURHOOD WATCH; nothing to report

109 COUNTY COUNCILLORS REPORT: Cllr Gilbert reported that:

- A. Devon school results are now in the top 10 in the UK – an achievement of which they are duly proud given the limited funding that comes down to rural areas through the national funding formula
- B. Most DCC residential care homes are now closed; better quality and more cost effective care is now being provided in the private sector
- C. Children care provision is improving especially the adoption and fostering sectors, following an adverse report last year
- D. Re libraries – Salcombe has now been chosen to be one of the first 10 pilot sites in Devon to be developed in partnership and become a true community library
- E. 3,000 people are known to be HIV positive in Devon
- F. There are c. £5m of prescription drugs sitting unused in peoples’ medicines cupboards at home – these are unnecessary repeat prescriptions and all are asked to manage their prescriptions more carefully to eliminate waste. Drugs, once issued, cannot be returned and used again.
- G. A reminder that the winter flu jabs are now available to those that meet the eligibility criteria
- H. £4-5m is spent annually on winter road maintenance – salting, flooding etc.
- I. DCC are now currently receiving reports of 5-600 potholes per week – this is considered ‘normal’. At its peak reports came in at 3,000 per week. The lead in time to repair depended on the depth/severity if the hole and whether it was on a primary route or minor road.
- J. Cllr Gilbert confirmed he had signed off the Parish Councils’ recent bid for repairs to the war memorial and the commemorative plaque for the Czech airmen.

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- K. Re the o/s repair to the pothole on the Bolberry Rd near Horseypool ; it was agreed that the Parish would report this again – it could be that a possible system crash on DCC’s online reporting system had meant that this pothole had not been logged.

110 DISTRICT COUNCILLOR REPORT: Dist Judy Pearce reported:

- A. Re T18 (the SHDC and West Devon DC programme for transformation and reduced costs) that there was a slight budget overrun but the Councils were ‘on course’. Several senior key appointments had now been made.
- B. Re Planning; two near Neighbourhood Planning areas have been designated in the South Hams – Dartmouth and Stoke Gabriel so the initiative was continuing to grow.
- C. Re Development Management: The revised planning permission for Alston Gate phase 1 had been REFUSED by SHDC following a steer from Malborough Parish Council. Cllr J Yeoman had been in attendance at the development management committee meeting. Cllr Pearce reported that the builders have said they will appeal so there is now a watching/waiting brief. Whilst all present agreed that occupancy delays were unfortunate it was understood that the properties were never going to be released in time for families to move in by Christmas, Easter was actually the planned time. Nor would the delays caused by this planning refusal have any impact on direct grant funding (actual occupancy can however affect future funding formulas and streams). SHDC had taken the view that ‘enough was enough’ and were able to show a clear audit trail from June 2014 such that the developers continued to build at their own risk after anomalies and discrepancies to plan were identified. Cllr Pearce informed the Parish Council that the minor amendments included in the revised planning application had also been refused. The meeting discussed these and felt that it was a shame that the design and build contract awarded had meant that the very features that lifted the design from the mundane had, apparently, been sacrificed on cost grounds by the contractors. Cllr Yeoman reported that people (from the village) were ‘generally pleased’ by the outcome.
- D. The planning application for the Cottage Hotel in Hope Cove would be going to the January development Management Committee. Cllr Yeoman asked Cllr Pearce to ensure that Malborough Parish Council’s response to complaints about the build from a property owner in Hope Cove was published on the SHDC website.
- E. There was no confirmed Committee date, as yet, for the Tides Reach Hotel application. Cllr Makepeace had received some feedback from SWW intimating that SWW required the Hotel to use main drainage despite any alleged capacity problems.

111 PLANNING

- A. The following **applications** have been received by the Parish Council and are/have been under discussion and consideration. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion

[33/3095/14/F](#)

Redevelopment of existing garden centre to include construction of retail building, covered external areas and ancillary store together with vehicular parking and new access

Yarde Gate Nursery, Salcombe Road, Malborough, Kingsbridge, TQ7 3BX Hampoint Ltd

This application was received today and has not yet been circulated around the Council. The applicants have requested that they would be happy to attend a meeting to answer any questions and this has been suggested for January. However the deadline for a response to SHDC is 5th January and it was agreed that the Parish Council would approach SHDC asking for an extension of the response deadline.

[33/2930/14/F](#)

Householder application for proposed ground floor and roof extension

1 Great Lane, Malborough, Kingsbridge, TQ7 3SA Mr & Mrs L Bellamy. **MPC conditional approval; there should be a condition on working hours.**



[33/2903/14/F](#)

Change of use of part agricultural holding (0.1ha) for storage of logs with Associated Seasoning, Splitting, Sawing etc. and erection of log store and preparation building

Crossparks, Salcombe Road, Malborough, Kingsbridge, TQ7 3BX . **MPC objection.**

[33/2880/14/F](#)

Erection of timber shed for storage of agricultural equipment/machinery

Court Barns, Malborough, Kingsbridge, TQ7 3EB

Details have not yet been received from SHDC, **MPC approval but query scale/size**

B. No **decisions** have been received other than an approval re: [33/2789/14/TCA](#) Pollard Sycamore and Hawthorn. The Stables, Malborough, Kingsbridge, TQ7 3RR "You can now undertake the works, but must do so within two years of the date of receipt given above."

Alston Gate Phase I [33_46/2577/14/VAR](#)

As above, the meeting noted that the development management committee at South Hams had REFUSED planning permission for this application. However the build appeared to be continuing.

C. **Enforcement Issues** - an updated list has again been shared with the Parish. However the validity and continuity of the list was again questioned, some cases no longer of concern as so out of date and others are missing. For example the alleged breach of the Certificate of Lawfulness of the Bolt Head Airfield, due to excessive movements, reported in 2013 was no longer on the list. The Parish Council have offered to meet with SHDC officers to discuss and would provide Cllr Pearce with feedback.

112 FINANCE & GOVERNANCE

- A. Re. TAP Fund – the Clerk has drafted two bids for consideration. One for outside improvements at the school, with a £250 commitment from the Parish Council and £1,000 from Cllr Pearce’s sustainable community fund and another for the purchase of a towable grit spreader to allow the Council to introduce a volunteer led service under the ‘snow warden’ programme at DCC. This given the likely outcome of the Tough Choices agenda at DCC and the probable cutbacks to the salt and gritting service which already falls short with many of the key Malborough routes now being included. Cllrs Pedrick, K Yeoman and Rendle have already volunteered to man the machine. Somewhere to store the salt still needs to be found and we would need to combine with South Huish Parish to secure any funding. This bid is for £2,500 with a further £250 coming from the Parish and £500 from Cllr Pearce. This would also necessitate some ongoing revenue costs (salt purchase, insurance premiums, sundry equipment & maintenance). Cllrs Pearce and Gilbert supported both bids in principle and it was agreed to complete the relevant forms to allow Cllr Pearce to draw down from her community funds. She also undertook to ascertain whether there were further funds available (from prior years’ slippage).
- B. The monthly accounts, cash book and bills to pay were received, shown as year to date Appendix A. It is traditionally the time of year when some grants are awarded and the Council agreed, as per their original budget provisions, to make awards to the CAB, WRVS and the Horticultural Society as well as the Hope Cove Life boat. Re the latter Cllr J Yeoman withdrew from all discussion, having declared an interest. Excluding the Life Boat, the accounts to pay were proposed by Cllr Makepiece, seconded by Cllr Kendall and voted through unanimously. The two remaining Councillors did not make up a quorate and discussions about the Lifeboat award were carried forward to next month. A mandate sheet and transaction record was introduced and duly signed to authorise the e-payments.
- C. The monthly accounts always show the Council’s spend to date in the financial year. In December the Parish Council uses this information to estimate and assess the projected outturn spend for the year. This then gives the Council a likely carry forward figure for the next financial year and informs the



precept discussions. These cannot be finalised until we have the new base figures from SHDC (the number of houses in Malborough who pay the precept) but it allows Councillors to produce a 1st cut budget for 2015/16. The meeting therefore undertook to review the year to date financial position and work through the modelling supplied by the Clerk to assure itself of the validity of the projected outturn in time for the next meeting. Looking at commitments, inflationary pressures and the likely increase in services needing to be both provided and funded locally would then allow a 1st cut budget to be produced.

113 NEIGHBOURHOOD PLANNING

The next meeting of the Forum was confirmed as Monday 5th January 2015 and more volunteers/interested parties are always welcome. Contact can be made with the group via the contact form/dedicated email on the website or through any Parish Councillor.

114 HIGHWAYS

The meeting noted that:

- A. Re the cycle track, the Cluster meeting in February will determine whether we are able to vire the TAP fund, awarded from SHDC, for the physical barriers into funding additional vegetation cuts on the grounds of safety.
- B. The pothole near Horseypool will be reported again as above
- C. o/s are the new double yellow lines in Collaton Rd and the reinstatement of lines after work in Chapel lane
- D. o/s is the repair of the Cumber Path previously reported
- E. The advent of a gritter locally would necessitate Malborough signing up to the Snow Warden scheme to access the free salt.

115 FOOTPATHS TREES & ALLOTMENTS

- A. The cycle track fence remains outstanding as DCC deem it not to be a safety issue (since then there has been an incident).
- B. Overgrown areas reported include:
 - a. Footpath 3 is blocked by a fallen tree. The landowner is not known and Cllr P Pedrick is researching.
 - b. The bench at Horseypool (Cllr Kendall will pursue)
 - c. Cllr Yeoman has walked the green lane, Combe Lane, from Combe to Collaton Road and it is still very overgrown; he will liaise with the landowner(s).
- C. One vacant allotment exists. We have obtained a further refund on the water bill ytd and we continue to liaise with SWW re the charges for allotment water and the validity, or otherwise, of the recent meter readings.

116 VILLAGE HALL

- A. Cllr Boyce attended the last meeting of MVH&PFA. The full Minutes of MVH&PFA are on: <http://www.malboroughvillage.org.uk/group/villagehall>.
- B. Re the village hall roof, Debbie Ede & Gail Allen have finalised the bid for MVH&PFA and have submitted it to the SHDC new homes bonus, the bid deadline being 31st December
- C. The Council had been advised that the 2015 rate for room hire would rise to £22 per session.

117 PUBLIC TOILETS

The reduced service is now believed to be in place; no adverse feedback, in fact no feedback at all, has been received to date.

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118 MISCELLANEOUS

Cllr J Yeoman took the meeting through the following:

- A. CosyDevon is a scheme backed by the district and county councils and has lots of energy saving freebies and bargains on offer which could help residents heat their home for less this winter, e.g. free loft insulation or free cavity wall insulation. For further details and a free, no obligation home energy survey to see where your home is leaking money - Call the contact centre in Barnstaple on Freephone **0800 051 1548** or visit <http://www.cosydevon.com>
- B. The Government have launched a consultation exercise on the modernisation of parish polls. Responses are required by 30th January and should be sent to: parishgovernance@communities.gsi.gov.uk
- C. DCC have published a new Emergency Management newsletter with some key messages about 'getting ready for winter'. www.metoffice.gov.uk/getreadyforwinter

119 CORRESPONDENCE

In addition to that taken under the agenda, the meeting received:

- DALC newsletter
- Details of the Crimebeat Fund (Devon Strategic Partnerships)

There being no further business the meeting closed at 21.40 hrs

**WISHING ALL PARISHIONERS A VERY
HAPPY FESTIVE SEASON**



DATES FOR THE DIARY: The date of the next Parish Council meeting is Wednesday 21st January 2015 7.30pm, **Venue - The Church.**

Signed as a true record: _____

Print Name & Date: _____

Actions default – unless otherwise specified the Clerk takes forward any agreed actions

Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Debbie for distribution) together with their apologies.

Distribution List

Cllrs Boyce, Harrod, Kendall, Makepiece, L Pedrick, P Pedrick, Rendle, J Yeoman, K Yeoman

For Information: e-circulation to: District Cllr. Paul Coulson, County Cllr R Gilbert, Dist Cllr Judy Pearce, Mr Tony Lyle (allotment rep), Mr E Putt, Salcombe Police Station, Mr Allan Benstead (Tree Warden), Mrs E. Bond (Asst. Tree Warden), Reverend T Skillman, Malborough Parish Council Notice Boards (2), Malborough Primary School, Malborough Village Hall Committee: Mr A Morgan, Mrs Gail Allen, Mr A Purchase, National Trust, SVRA



APPENDIX A

Category	Descriptor	Paid In	Paid Out	Cash Book Balance
<i>Cash book balance b/d</i>				16,760.15
Payment	Parish Magazine printing (Neighbourhood Plan)	-	54.60	16,705.55
Payment	RBL - wreaths	-	34.00	16,671.55
Payment	RBL - donation	-	16.00	16,655.55
Payment	Saltaire	-	90.00	16,565.55
Receipt	interest	0.64		16,566.19
Receipt	Messenger /website advertising	140.00		16,706.19
Receipt	Messenger /website advertising	230.00		16,936.19
Payment	D Ede - salary plus back pay	-	882.84	16,053.35
TOTALS YTD Financial year 2014/15		£ 23,463.90	-£ 13,689.81	£ 16,053.35
RECONCILIATION CASH BOOK TO BANK				£
Cash book balance b/d	FY 2014/15, YTD month		9	£ 16,053.35
Balance at bank at end :			15-Dec-14	
	Revenue Accounts		16,757.26	
	Unpresented Items	receipts	- 0.91	
		payments	- 703.00	
			£ 16,053.35	- 0.00
				Variance
ACCOUNTS FOR PAYMENT				
D Ede (Salary)	<u>for current month</u>	<i>paid on 15th of the month by standing order & included in the above balances</i>		882.84
Plus	MVH&PFA playground repairs			16.01
	MVH&PFA playground repairs			84.00
	D Ede petty cash			7.52
	Saltaire cut on 14/10/2014			45.00
	Hopecove Lifeboat - deferred until January 2015			-
	CAB			100.00
	Horicultural Society			100.00
	WRVS			100.00
				452.53
RECEIPTS & PAYMENTS REPORT TO COUNCIL				
MEETING DATE	17th December 2014			
Prepared By:	<i>Debbie Ede, Clerk to the Parish Council</i>			
Date:	<i>15/12/2014</i>			