

MALBOROUGH PARISH COUNCIL

NOTICE OF THE NEXT MEETING

VENUE: Malborough Village Hall Annex
DATE: Wednesday, 16th April 2025
TIME: 7pm

Councillors, I hereby give you notice that the monthly meeting of the Parish Council will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.
Dated this 11th April 2025

To: All Members of the Council cc: District Cllrs Samantha Dennis & Mark Long, County Cllr Rufus Gilbert

BUSINESS TO BE TRANSACTED

1. **Welcome & Apologies**
2. **PARISHIONERS OPEN FORUM** (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders)
During the Public Open Forum: Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date.
After the Public Open Forum: Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.
 - o **TO RECEIVE REPORTS FROM: DEVON COUNTY COUNCIL & SOUTH HAMS DISTRICT COUNCIL**
3. **TO APPROVE THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING.**
4. **TO RECEIVE DECLARATIONS OF INTEREST and ALTERATIONS TO THE REGISTER.**
5. **PLANNING & ENFORCEMENT:**
 - a) 0601/25/HHO & 0602/25/LBC Cove Barn, Malborough, TQ7 3DS, installation of bi-folding doors on existing rear extension, replacement glazing, internal upgrading & repointing of stonework, 3/4
 - b) 0632/25/HHO, Little Maryknowle, Malborough, TQ7 3DB, erection of garden room extension, 10/4
 - c) 0789/25/HHO, Barn 2, Higher Soar Farm, replacement entrance porch & replacement conservatory inc installation of wood burning flue, 1/5
 - d) 2872/24/FUL, 13 Portlemore Close, Demolition & rebuild of fire damaged property, 2/5
6. **BUSINESS TO BE NOTED/DISCUSSED:**
 - a) To receive a response regarding Devon County Council Highways validated data being 2019 - 2023.
 - b) To approve the issue of a letter to all Furzedown Residents regarding the haphazard parking and obstruction of emergency vehicles including the First Responder.
 - c) To approve the removal of moles from the outside gym area.
 - d) To approve the purchase of two bins.
 - e) To give delegated authority to four Councillors to award parish maintenance/grass contracts effective 5th May 2025.
 - f) To receive details/update regarding the unauthorised new entrance to the orchard near Eastacoombes.
 - g) Update from Cllr Harris regarding the Loddiswell Road.
 - h) To receive an update regarding the land transfer at Malborough Park.
 - i) To receive and take as read a report following the recent Village Hall Committee meeting.
 - j) To approve funding of up to £1,600 for essential works at the Cumber entrance to the playing field – deferred to May.
 - k) Proposal to create a willow structure in the parish – deferred to May.
7. **FINANCE & GOVERNANCE Receipts & Payments – Month 1**
 - a) **Accounts to pay:** South Hams DC £120, Hocking £250, DALC £463.20, Nick Walker £316, Messenger Expenses £35.60
Standing orders: Clerk Salary & HMRC, Dave Bawden MVH £275, SHEPS £190, Do It All Svs Malb Park £173.73, Wrangles Public Toilets £459.33 & lengthsman work £200, Hugo Fox £11.99,
 - b) **Governance:**
 1. Year-end governance/reviews/audits & Internal Review.
 2. To note Lloyds change to a community account at a fee of £4.25 per account per month from 13th May.
 3. To agree how to proceed with the Malborough Village bank account which is also subject to charges from 13th May.
 4. To resolve to exclude the public and press to go into closed session for discussion of confidential staffing issues.

Proposed dates of next meetings: 21st May, 18th June **Village Hall Annex 7pm**

Signed: *Katharine Harrod* Clerk to Malborough Parish Council

Clerk: (Mrs) Katharine Harrod, tel: 07704 941150, malboroughparishclerk@gmail.com