

## MALBOROUGH PARISH COUNCIL NOTICE OF THE NEXT MEETING

**VENUE:** Malborough Village Hall Annex  
**DATE:** Wednesday, 19<sup>th</sup> March 2025  
**TIME:** 7pm

Councillors, I hereby give you notice that the monthly meeting of the Parish Council will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below. Dated this 14<sup>th</sup> March 2025

To: All Members of the Council cc: District Cllrs Samantha Dennis & Mark Long, County Cllr Rufus Gilbert

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### BUSINESS TO BE TRANSACTED

1. **Welcome & Apologies**
2. **PARISHIONERS OPEN FORUM** (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders)  
**During the Public Open Forum:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date.  
**After the Public Open Forum:** Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.
  - o **TO RECEIVE REPORTS FROM: DEVON COUNTY COUNCIL & SOUTH HAMS DISTRICT COUNCIL**
3. **TO APPROVE THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING.**
4. **TO RECEIVE DECLARATIONS OF INTEREST and ALTERATIONS TO THE REGISTER.**
5. **TO RECEIVED AND TAKE AS READ THE CLERKS REPORT:** See Appendix A
6. **PLANNING & ENFORCEMENT:**
  - a) 0601/25/HHO & 0602/25/LBC Cove Barn, Malborough, TQ7 3DS, installation of bi-folding doors on existing rear extension, replacement glazing, internal upgrading & repointing of stonework, 3/4
  - b) 0632/25/HHO, Little Maryknowle, Malborough, TQ7 3DB, erection of garden room extension, 10/4
7. **BUSINESS TO BE NOTED/DISCUSSED:**
  - a) To raise a complaint with Devon County Councillor Gilbert re the condition of the road between Sorley Cross/Loddiswell.
  - b) To request a stop sign at the end of Bolberry road.
  - c) To approve a three year agreement for the PROWs
  - d) To review the Messenger advertising fees
  - e) To consider a short term loan of one of the vehicle activated signs.
  - f) Proposal to create a willow structure in the parish.
  - g) To receive and accept as read a report following the recent Village Hall Committee meeting. To acknowledge a funding request for up to £1,600 and defer this matter until the April meeting when full contribution details should be available.
  - h) To receive an update regarding the land transfer at Malborough Park.
8. **FINANCE & GOVERNANCE Receipts & Payments – Month 12**
  - a) **Accounts to pay:** Malborough Village Hall £660 (Being £330 Malborough Parish Council and £330 The MYC), Fifty Threes Ground Maintenance £145, Plymouth Self Storage £36.20,  
**Standing orders:** Clerk Salary & HMRC, Dave Bawden MVH £275, SHEPS Burial Ground £190 , Do It All Services Malb Park £173.73 , Clive Wrangles Public Toilets £459.33 & lengthsman work £200, Hugo Fox £11.99,
  - b) **Governance:**
    1. To approve the appointment of an internal auditor for 2025/26
    2. To approve a new Equality Policy
    3. To resolve to go into closed session to discuss confidential staffing issues.

**Proposed dates of next meetings:** 16<sup>th</sup> April, 21<sup>st</sup> May, 18<sup>th</sup> June **Village Hall Annex 7pm**

Signed: *Katharine Harrod*  
Clerk to Malborough Parish Council