



MALBOROUGH PARISH COUNCIL NOTICE OF THE NEXT MEETING

VENUE: Malborough Village Hall Annex
DATE: Wednesday, 19th July 2024
TIME: 7pm

Councillors, I hereby give you notice that the **Annual Meeting of the Parish Council** will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below. Dated this 13th June 2024

To: All Members of the Council cc: District Cllrs Samantha Dennis & Mark Long, County Cllr Rufus Gilbert

BUSINESS TO BE TRANSACTED

1. **Welcome & Apologies**
2. **PARISHIONERS OPEN FORUM** (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders)
During the Public Open Forum: Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date.
After the Public Open Forum: Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.
TO RECEIVE REPORTS FROM: DEVON COUNTY COUNCIL & SOUTH HAMS DISTRICT COUNCIL
3. **TO APPROVE THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING.**
4. **TO RECEIVE DECLARATIONS OF INTEREST and ALTERATIONS TO THE REGISTER.**
5. **CLERKS REPORT:** Allotment Letters, Noticeboard Purchase, CCTV update, Defibrillator Location Issue, Salcombe D Day Event, Salcombe CEP, Park Repairs Update, Malborough Park Fencing, South West Water Meeting, Well Hill drainage W241719789, Salcombe Commercial Economic Plan, Reminder Defibrillator Training 24th June.
6. **PLANNING & ENFORCEMENT:**
 - a) Ratification: 1486/24/HHO, Brook Cottage Malborough, new solar PV array in garden, 17/6
 - b) 1719/24/VPO, Higher Soar Farm, Application to discharge Section 106 Agreement on 0917/02/F, 8/7
 - c) 1682/24/HHO, Starboard Light, Salcombe Road, application for garden room to replace existing shed, 15/7
 - d) 1415/24/VAR, 4 Alma Terrace, Higher Town, variation of condition 2 (approved drawings) following planning consent 2895/22/HHO, to introduce external access door onto right of way at rear of terrace. 18/7
 - e) 1443/24/FUL, Ilton Farm, Demolition of existing lean-to rear extension to dwelling, replaced with new single storey lean-to rear extension, including re-instatement of farm and home office. Conversion of existing shower block into residential accommodation. Demolition of existing external W/C and replaced with ensuite single storey extension. 20/6
7. **BUSINESS TO BE NOTED/DISCUSSED:**
 - a) To ratify attendance at a Highways Working Group meeting and accept recommendations made.
 - b) To discuss 1) communication regarding an overgrown bank at the Malborough Park Play Area, 2) the building materials being stored in the grassed area, 3) unlawful access into adjacent gardens.
 - c) To approve works to maintain the Vehicle Activated Sensors.
 - d) To discuss the footpath agreement with DCC and the contracted works undertaken to date.
 - e) Update: Youth Group.
 - f) Project updates. Fields in Trust response.
 - g) Village Hall Update.
8. **FINANCE & GOVERNANCE Receipts & Payments – Month 3**
Accounts to pay: Clive Wrangles £160, T.G.Stone £100, Pound Planting £50.98, Fields in Trust £1,200, Cutting Edge £2,300, Gallagher Insurance £2050.80, 123 Reg £11.99, Nick Walker Printing £413, ICCM £100,
Standing orders: Clerk Salary & HMRC, Dave Bawden MVH £275, SHEPS Burial Ground £190, Do It All Services Malb Park £173.73, Clive Wrangles Public Toilets £459.33, Hugo Fox £11.99,
Governance: Year-end audit submission. S106 Funding Update – Hi Ho & Alston Gate
9. **Proposed dates of next meetings:** 17th Jul, 18th Sept, 16th Oct, 20th Nov, **Village Hall Annex 7pm**

Signed: *Katharine Harrod*
Clerk to Malborough Parish Council